SECTION VI. CIRCULATION

O. Provisional Wireless Hotspots Policy

Introduction
To promote equitable access to the Internet and online resources, the William P. Faust Public Library of Westland offers wireless hotspots as a part of its circulating collection. A wireless hotspot is a device that can create a wireless network so patrons can connect to the Internet via any Wi-Fi-enabled mobile device, laptop, smartphone, tablet, printer, digital camera, Smart TV, or gaming device. The collection is primarily intended for temporary use to complete educational assignments, employment applications, special projects, and other recreational services. Wireless hotspots **are not intended** to provide patrons with a permanent solution to Internet access.

Each Hotspot circulates in a case along with a micro-USB or USB-C cord, AC charger with USB port, and instruction sheet. The user is responsible for returning materials in good condition and will be responsible for repairing or replacing the unit or any component returned damaged.

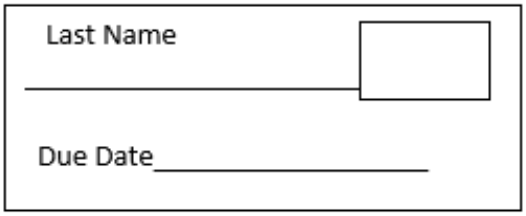
Borrowing Regulations
Hotspots should be checked out and returned inside the library at the Circulation Desk, not in the book drop, and not to another library. Patrons are responsible for damage to the item if it is returned in the book drop or to another library.

The following borrowing rules apply to wireless Hotspots:

1. Hotspots check out for fourteen (14) days. The library will terminate wireless service to the Hotspot if not returned by the due date
2. Due to the limited amount of Hotspots, the Hotspots cannot be renewed.
3. Patrons may place holds on wireless hotspots in the library's catalog. Hotspots are not available for locker holds.
4. Patrons can re-check out hotspots one time and get one renewal on the same Hotspot.
5. Hotspots are limited to residents of Westland 18 years of age or older whose card is in good standing.
6. Westland Library cardholders may check out one (1) hotspot per library card.
7. Users agree to abide by the Westland Public Library's Wireless Hotspot Policy.
8. The library does not guarantee that the Hotspot will provide a consistent Internet connection. Connectivity may fluctuate based on a variety of circumstances.
9. Service is only available within the continental United States, Canada, and Mexico. If the device is outside the service area, The Library will bill the user for all roaming charges and any other associated fees.

SECTION VI. CIRCULATION

O. Provisional Wireless Hotspots Policy



User Responsibilities
Wireless Hotspot users are expected to follow safe Internet practices. The library is not responsible for information accessed using this device or for personal information shared over the Internet. Westland Public Library is not responsible for damage to a user's personal property due to using the library's wireless Hotspot. The library is not responsible for any computer viruses that are transferred to user devices.

Tampering with library equipment, including bypassing security functions, is prohibited. Users must use the power cord provided by the library with the wireless Hotspot—users who are not abiding by the terms of this policy risk having their borrowing privileges terminated.

The following fees are associated with borrowing wireless hot spots from the Westland Public Library:

- Replacement Costs:
  - Wireless Hotspot Unit: **$85.00**
  - SIM Card: **$20.00**
  - Battery: **$15.00**
  - Power Adapter: **$10.00**
  - Replacement Case: **$10.00**

The Westland Public Library reserves the right to turn patron accounts with long overdue, lost, or damaged items over to a collection agency.

Patron Name_____ Patron Barcode _____

I agree to assume full responsibility for the safety and care of the above wireless hotspot equipment when it is checked out to me. My signature below acknowledges that I have read, understood, and agree to all of the terms and conditions of the Westland Public Library Wireless Hotspot Policy. I understand that if the item is returned damaged, I will be assessed a fee to repair or replace the Hotspot. A replacement charge will be assessed if the item is not returned to the library.

Signature_____ Date_____