

## **WILLIAM P. FAUST PUBLIC LIBRARY OF WESTLAND**

### **Wireless Hotspots Policy**

#### **Introduction**

In order to promote equitable access to the Internet and online resources, the William P. Faust Public Library of Westland offers wireless hotspots as a part of its circulating collection. A wireless hotspot is a device that can be used to create a wireless network so patrons can connect to the Internet via any Wi-Fi-enabled mobile device, laptop, smart phone, tablet, printer, digital camera, Smart TV or gaming device. The collection is primarily intended for temporary use to complete educational assignments, employment applications, special projects, and other recreational uses. Wireless hotspots **are not intended** to provide patrons with a permanent solution to Internet access.

Each hotspot circulates in a case along with a micro-USB cord, AC charger with USB port, an instruction sheet, and a copy of this policy. The user is responsible for returning all of these materials in good condition and will be responsible for the cost of repair or replacement of the unit or any component if it is returned damaged.

#### **Borrowing Regulations**

Hotspots should be checked out and returned inside the Library at the Circulation Desk, not in the book drop, and not to another library. Patrons are responsible for any damage to the item if it is returned in the book drop or to another library.

In order to meet community demand, the following borrowing rules apply to wireless hotspots:

1. Hotspots check out for seven (7) days. Wireless service to the hotspot will be terminated if it is not returned on the due date.
2. Patrons may place holds on wireless hotspots in the library's catalog. No renewals are permitted.
3. Hotspots are limited to residents of Westland 18 years of age or older whose card is in good standing.
4. Cardholders may check out one (1) hotspot per library card.
5. Users agree to abide by the Westland Public Library's Wireless Hotspot Policy.
6. The library does not guarantee that the hotspot will provide a consistent Internet connection. Connectivity may fluctuate based on a variety of circumstances.
7. Service is only available within the continental United States, Canada and Mexico. If the device is used outside of the service area, the user will be billed for all roaming charges and any other associated fees.

## User Responsibilities

Wireless Hotspot users are expected to follow safe Internet practices. The Library is not responsible for information accessed using this device or for personal information that is shared over the Internet.

Westland Public Library is not responsible for damage to a user's personal property due to use of the library's wireless hotspot. The Library is not responsible for any computer viruses that may be transferred to user devices.

Tampering with library equipment, including bypassing security functions, is prohibited. Users must use the power cord provided by Library with the wireless hotspot. Users not abiding by the terms of this policy risk having their borrowing privileges terminated.

## Fees (as of July 15, 2020)

The following fees are associated with borrowing wireless hot spots from the Westland Public Library:

- Overdue fine: **\$5.00 per day**
- Replacement Costs:
  - Wireless Hotspot Unit: **\$85.00**
  - SIM Card: **\$20.00**
  - Battery: **\$15.00**
  - Power Adapter: **\$10.00**
  - Replacement Case: **\$10.00**
  - Power Cord: **\$5.00**

The Westland Public Library reserves the right to turn patron accounts with long overdue, lost, or damaged items over to a collection agency.

Patron Name \_\_\_\_\_ Patron Barcode \_\_\_\_\_

I agree to assume full responsibility for the safety and care of the above wireless hotspot equipment during the time it is checked out to me. My signature below acknowledges that I have read, understood and agree to all of the terms and conditions of the Westland Public Library Wireless Hotspot Policy. I understand that if the item is returned damaged, I will be assessed a fee to repair or replace the hotspot. A replacement charge will be assessed if the item is not returned.

Signature \_\_\_\_\_ Date \_\_\_\_\_