

Unapproved Board of Trustee Board Meeting Minutes
William P. Faust Public Library of Westland
Wednesday, September 16, 2020

A regular meeting of the Board of Trustees for the William P. Faust Public Library of Westland was held on Wednesday, September 16, 2020, By Electronic Zoom.

1. Call to Order and Rollcall

Meeting called to order at 7:00 pm by James Higgins

MEMBERS PRESENT:

James Higgins
Gayle Nicholson
Kathryn Sample
Jen Koralewski
Gary Chappell

ALSO PRESENT:

Ishwar Laxminarayan, Director
Paula Scarlett, Admin Assistant
Dan Wetterstrom, IT Dept. Head

2. Action on Agenda

None

3. Citizens Comments on Agenda Items

None

4. Business

- a. Approval of minutes from August 26th, 2020, regularly scheduled meeting
Motion by Gary Chappell, supported by Kathryn Sample

RESOLVED to approve August 2020 minutes as presented.

James Higgins - Aye
Gayle Nicholson - Aye
Gary Chappell - Aye
Kathryn Sample - Aye
Jen Koralewski - Aye

Motion Carried

b. Approval of bills for August 2020

Motion by Kathryn Sample, supported by Gayle Nicholson

RESOLVED to approve the August 2020 bills as presented.

James Higgins - Aye

Gayle Nicholson - Aye

Gary Chappell - Aye

Kathryn Sample - Aye

Jen Koralewski - Aye

Motion Carried

Ishwar commented that the Penal Fines check from the County usually should be in the previous year's budget, but this year it came after the August 31st, 2020 deadline to be included in the 2019 - 2020 budget. So we may show two years worth in this current 2020 - 2021 fiscal year. We may be over budget this fiscal year, and we were under budget the past fiscal year

c. Friends of the Library

They will reopen on October 13th, from 10 am to 2 pm.

d. Directors Report

- computer appointments are up 30% from the last month

- Saturday hours from 10 am to 2 pm, to now 10 am to 5

- squirrels have been chewing on the wires in the light posts causing power outages

- outdoor/parking lot WiFi being researched

e. Director's Performance Evaluation (Closed Session)

Ishwar requested that they go into a Closed Session at this time.

Motion by Gary Chappell, supported by Gayle Nicholson

RESOLVED to close the session for Ishwar Laxminarayan's performance review at 7:40 pm.

James Higgins - Aye

Gayle Nicholson - Aye

Gary Chappell - Aye

Kathryn Sample - Aye

Jen Koralewski - Aye

Motion Carried

f. Return to Open Session

James Higgins requested that the Open Session be resumed
Motion by Kathryn Sample, supported by Jen Koralewski

RESOLVED to reopen the session for the Board Meeting at 8:30 pm

James Higgins - Aye
Gayle Nicholson - Aye
Gary Chappell - Aye
Kathryn Sample - Aye
Jen Koralewski - Aye

Motion Carried

g. Director's Performance Evaluation - Action

Gary Chappell motioned that the Director will stay at the current pay level, along with the existing benefits package. (See attached for closed session minutes)

Motion by Gary Chappell, supported by Kathryn Sample

RESOLVED to maintain the current salary and benefits package for the 2020-21 fiscal year.

James Higgins - Aye
Gayle Nicholson - Aye
Gary Chappell - Aye
Kathryn Sample - Aye
Jen Koralewski - Aye

Motion Carried

5. Citizens Comments

Katie Dover-Taylor wanted to comment on the process of gathering information for the Directors (Ishwar's) performance evaluation.

6. Board Members Comments

None

7. Next Meeting Topics

None

8. Adjournment

RESOLVED, to adjourn the meeting at 8:37 pm

Motion by: Gary Chappell, supported by Gayle Nicholson

James Higgins - Aye

Gayle Nicholson - Aye

Gary Chappell - Aye

Kathryn Sample - Aye

Jen Koralewski - Aye

Motion Carried

**CLOSED SESSION MEETING
VIA-ZOOM
DATE: SEPTEMBER 16, 2020
Time: 7:31**

ATTENDEES:

X----James Higgins
X----Gayle Nicholson
X----Katie Sample
X----Jen Koralewski
X----Gary Chappell
X----Ishwar Laxminarayan

DISCUSSION:

Library Director's Performance Review

Time Ended: 8:20pm

Signed: Gary Chappell (Secretary)