



## Tutor-Learner Contract

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Please fill out and sign all three copies during your initial meeting. Each of you should keep one copy and return the third to Tara Scott or Liz Waun.

We will:

- meet in the library or another approved location
- not drive each other to sessions
- be on time
- call each other if we are going to be late or miss a meeting
- work on \_\_\_\_\_'s (learner name) goals
- find the best books and materials for \_\_\_\_\_ to use
- do activities that help reach these goals
- be ready to work together at every meeting
- tell each other honestly when we want to change something about tutoring
- understand that if one of us misses three meetings without calling, s/he could be asked to leave the one-on-one program
- respect each other's needs

### Learner

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Tutor

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_