

Westland Public Library
Board of Trustee Minutes
Wednesday, December 9, 2009
Meeting Room B

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, December 9, 2009 at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order and Attendance

Meeting called to order at 7:00 PM by Board President Leslie Bell

Roll Call MEMBERS PRESENT:
Leslie Bell – President
Samuel Durante – Vice-President
Rebecca Kelly – Secretary
Duane Moody - Treasurer

MEMBERS ABSENT:
Eddie Rice

STAFF PRESENT:
Cheryl Napsha

ALSO PRESENT:
Michael McNamara - Library Attorney

2. Action on Agenda

None.

3. Citizen's Comments

Cheryl Chuck, S. Lyon resident and library employee, requested that the board consider changes to the employee handbook regarding its FMLA policy, taking into account any revisions in federal FMLA guidelines as they apply to earned leave. She also requested clarification on requirements to maintain health and dental insurance while out on FMLA.

Citizen comment cards were discussed with particular focus on the parking lot lighting and the temperature of the library for energy savings.

4. Business

a. Employee of the Month

Beth Fixler was recognized as the library's employee of the month for January 2010 and granted use of the Employee-of-the-Month parking space. She was a previous Employee-of-the-Year recipient in 2008.

b. Approval of Meeting Minutes from November 18, 2009

RESOLVED, to approve the minutes of the November 18, 2009 regular board meeting as presented

Motion by: Moody

Support by: Durante

Moody - aye

Durante - aye

Kelly - aye

Bell - aye

Motion Carried

c. Approval of Bills

MOTION, to approve bills as submitted

Motion by: Durante

Support by: Moody

Durante - aye

Moody - aye

Kelly - aye

Bell - aye

Motion Carried

d. Approval of Holiday Closings for 2010

MOTION, to approve holiday closings for 2010 as submitted

Motion by: Kelly

Support by: Moody

Kelly - aye

Moody - aye

Durante - aye

Bell - aye

Motion Carried

5. Director's Report

Director's report was presented and discussed. Ms. Napsha also shared a tribute to the library presented by Rep. Richard LeBlanc and congratulating the library for receiving the Enhanced status for QSAC.

Moody: Thought this month's report was very well prepared. Mr. Moody also expressed appreciation for Ms. Napsha's activities on behalf of the library.

Durante: Asked for more information regarding an e-mail he received about a new library program. Ms. Napsha explained Project SNAP and a grant the library received to put on projects that provide environmental education. Ms. Napsha also emphasized the need for volunteers to ensure success for these projects.

Kelly: Thanked Ms. Napsha for the detailed explanations on the financials. Ms. Kelly was impressed with the general topic programming and thought they were very timely, and in addition, thought it a very positive sign that the Adult Book Club was increasing its number of meetings. She also congratulated Ms. Napsha on achieving Enhanced status for QSAC.

Bell: Questioned the concert series and the library's financial involvement. Ms. Napsha explained that the library will do the planning and any funding will come from the Friends of the Library. Ms. Bell congratulated Ms. Napsha and staff for the QSAC achievement. She also applauded Ms. Napsha's efforts in visiting the West Bloomfield Library's Children's Dept. to get additional ideas. Ms. Bell congratulated the Reference Dept. and the way they touch so many different groups of people.

6. Citizen Comments

Jim Chuck, S. Lyon resident and husband of library employee, Cheryl Chuck, commented on his surprise at vacation leave being given before it's earned. He said that consistency is important but that sometimes old policies need to be changed. He also stated that employees need advocates, even if it's not a union they want advocating for them.

7. Board Member Comments

Moody: Congratulated Beth Fixler and her Employee of the Month award. He assured the audience that the board may not always have ready answers for their questions but can get them. He congratulated Ms. Napsha on a job well done. He also wished everyone a Merry Christmas and a Happy New Year.

Durante: Expressed his desire that employees always feel that the board is approachable and that they can do so without any repercussions. He also wished everyone a Merry Christmas and a Happy New Year and mentioned that he may need to resign from the board in 2010.

Kelly: Congratulated Beth Fixler on her award as Employee of the Month. She thanked Ms. Napsha for her efforts during a difficult year and expressed her pride in serving on the library's board and being associated with the Westland Library. Ms. Kelly wished everyone a Merry Christmas and Happy New Year and Happy Holidays. She wished the Chucks good luck with their ordeal and a speedy recovery to Jim Chuck and also assured them we would get answers to their questions.

Bell: Offered congratulations to Beth Fixler as Employee of the Month. She thanked Ms. Napsha on the additional budget information and appreciates the time savings for all. She wished the library staff and her colleagues a Merry Christmas and a Happy New Year. Ms. Bell also recognized and expressed appreciation for Mr. McNamara and all the hours he works for the library, his availability, and his pleasant demeanor. She offered prayers and thoughts for the Chucks and the upcoming surgery.

8. Next meeting topics

None requested.

9. Adjournment

Motion by: Moody

Support by: Durante

RESOLVED, to adjourn meeting @ 8:26 PM

Moody - aye

Durante - aye

Kelly - aye

Bell - aye

Motion Carried