

Westland Public Library
Board of Trustee Minutes
Wednesday, April 13, 2011
Conference Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, April 13, 2011 at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order and Attendance

Meeting called to order at 7:05 PM by Board President Leslie Bell

Roll Call MEMBERS PRESENT:
Leslie Bell – President
Rebecca Kelly – Vice-President/Secretary
Duane Moody - Treasurer
Antoinette Martin
Mark Neal

STAFF PRESENT:
Marilyn Kwik

ALSO PRESENT:
Michael McNamara - Library Attorney

2. Action on Agenda

MOTION, to add items on section 4 of agenda to read as follows:

- c. Approval of Bills
- d. Discussion of Lawn Maintenance

Motion by: Moody

Support by: Kelly

Moody – aye
Kelly – aye
Martin – aye
Neal – aye
Bell – aye

Motion Carried

MOTION, to add item e. Approval of Minutes from April 6, 2011 Study Session to section 4 of agenda

Motion by: Moody

Support by: Martin

Moody – aye

Martin – aye

Neal – aye

Kelly – aye

Bell – aye

Motion Carried

3. Citizen's Comments

Jade Smith, Westland Deputy Mayor, updated the Board on the bid specs that were used for the city's DDA lawn maintenance and answered questions about the process and city contract. Most of the companies that bid on the city work also submitted bids for the library.

4. Business

a. Approval of Meeting Minutes from March 9, 2011

RESOLVED, to approve the minutes of the March 9, 2011 regular board meeting as submitted.

Motion by: Martin

Support by: Moody

Martin - aye

Moody – aye

Neal – aye

Kelly - aye

Bell - aye

Motion Carried

b. Approval of Budget Study Session Minutes from March 28, 2011

RESOLVED, to approve the minutes of the March 28, 2011 budget study session as submitted.

Motion by: Moody

Support by: Martin

Moody - aye

Martin - aye

Neal - aye

Kelly - aye

Bell - aye

Motion Carried

c. Approval of Bills

MOTION, to approve bills as submitted.

Motion by: Kelly

Support by: Moody

Kelly - aye

Moody - aye

Martin - aye

Neal - aye

Bell - aye

Motion Carried

d. Discussion of Lawn Maintenance

MOTION, to accept the W.H. Cannon bid for lawn maintenance (less the annuals) for \$13,770 and authorize the Interim Director to sign a contract for these services.

Motion by: Martin

Support by: Neal

Martin - aye

Neal - aye

Moody - aye

Kelly - aye

Bell - aye

Motion Carried

e. Approval of Minutes from April 6, 2011 Study Session

RESOLVED, to approve the minutes of the April 6, 2011 study session as amended.

Motion by: Moody

Support by: Martin

Moody - aye

Martin – aye

Neal – aye

Kelly - aye

Bell - aye

Motion Carried

5. Director's Report

The Director's report was presented and discussed. Ms. Kwik spoke at the Friends of the Library meeting and requested they renew their commitment to fund the library's programming which they agreed to do. She also said the library will utilize more Graduate and PHD students to gain free training.

Moody: Mr. Moody expressed appreciation to staff for the way the library continues to run efficiently with great programming. He thought the comments were great from teachers who brought classes to the First Readers program.

Neal: Mr. Neal discussed handling of the written comment cards from library patrons. Ms. Kwik explained that valid requests are handled as funds are available and that the comment cards are held for years.

Martin: None

Kelly: Ms. Kelly thanked Claire Mueller and all the staff for putting on another successful First Reader's program. She expressed appreciation to Ms. Bell and the city for the swift response adding signage on the southbound approach to the library. Ms. Kelly asked Ms. Kwik to explain the Advanced Care Drop-In Session that was held at the library.

Bell: Ms. Bell thanked Claire Mueller and staff for a successful First Reader's program. She thanked Kristi Cooper for spearheading the Adult Literacy Program and thanked the volunteers. She asked Ms. Kwik to tell staff that the board is aware and appreciates how everyone is working together and thanked Ms. Kwik for her efforts also.

6. Citizen Comments

None

7. Board Member Comments

Moody: Mr. Moody thanked Ms. Bell for pushing the library signage.

Neal: Mr. Neal discussed looking to see what each department in the city can offer the library for programming or training. He offered to look into it further.

Martin: None

Kelly: None

Bell: Ms. Bell discussed exploring a back-up generator instead of the battery purchase. Mr. Neal will look at the electrical circuits to see if it's feasible to pursue. She expressed thanks to the Friends of the Library for their 2011/2012 funding commitment to the library's programming.

8. Next meeting topics

Budget Vote
Capital Needs Report from OHM
Battery/Generator Discussion

9. Adjournment

Motion by: Moody
Support by: Neal

RESOLVED, to adjourn meeting at 8:30 PM.

Moody – aye
Neal – aye
Martin - aye
Kelly – aye
Bell - aye

Motion Carried