

Westland Public Library
Board of Trustee Minutes
Wednesday, May 12, 2010
Board Conference Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, May 12, 2010 at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order and Attendance

Meeting called to order at 7:00 PM by Board President Leslie Bell

Roll Call

MEMBERS PRESENT:

Leslie Bell – President

Duane Moody – Vice-President/Treasurer

Rebecca Kelly - Secretary

Eddie Rice

Michael Weck

STAFF PRESENT:

Cheryl Napsha

ALSO PRESENT:

Michael McNamara - Library Attorney

2. Action on Agenda

None

3. Citizen's Comments

Westland resident, John Emmerd, asked if worn library flags would be replaced. Cheryl Napsha stated that the new ones were on order.

Citizen comment cards were discussed. Zumba introductory classes were extremely popular and generated most of the comments.

4. Business

a. Approval of Meeting Minutes from April 14, 2010

RESOLVED, to approve the minutes of the April 14, 2010 regular board meeting as presented

Motion by: Moody

Support by: Weck

Moody - aye

Weck - aye

Rice - aye

Kelly - aye

Bell - aye

Motion Carried

b. Approval of Bills

MOTION, to approve bills as submitted

Motion by: Moody

Support by: Rice

Moody - aye

Rice - aye

Weck - aye

Kelly - aye

Bell - aye

Motion Carried

c. Review of FY 2010-11 Budget

During discussion of the budget, Ms. Napsha talked to the board about the need for temporary cleaning and maintenance until an employee can be replaced.

MOTION, to contract with Master Maintenance for building cleaning and maintenance services for a period of 30 days, not to exceed \$6200, due to emergency need of services.

Motion by: Kelly

Support by: Moody

Kelly - aye

Moody - aye

Rice - aye

Weck - aye

Bell - aye

Motion Carried

d. Schedule Study Session for Director's Review

Director Napsha requested that the study session be a closed session. She will submit her required information by May 21. The board decided to hold the session on May 26 at 10am.

5. Director's Report

Director's report was presented and discussed. Ms. Napsha offered to answer any questions.

Moody: Mr. Moody gave special congratulations to Ms. Kwik for being chosen to give a presentation at the upcoming annual conference for Michigan libraries. He also expressed appreciation for the well-written, comprehensive reports.

Weck: Mr. Weck discussed the Zumba classes and asked how it was conflicting with the city classes. He also liked the decreases achieved in contract renewal negotiations.

Rice: Mr. Rice appreciated the humor and information in the month's report. He also asked about the scheduled time for pavilion concerts. Ms. Napsha told him they would be held at 7:00pm.

Kelly: Ms. Kelly gave kudos to Andy and Marilyn on the selection of their programming proposal for the annual conference. She expressed appreciation to Andy for taking on the scheduling of the concert series and coming in under budget. She suggested that the small savings be applied to the pavilion's electric bill that has now been transferred from the city to the library. Ms. Kelly also commended Ms. Napsha and Marilyn Kwik for their work on the contract renewals. Ms. Kelly mentioned that Sen. Glenn Anderson had sponsored a program to educate the unemployed on services available and thought it would be good to make sure he's aware of the services offered at the library.

Bell: Ms. Bell offered congratulations to Marilyn and Andy for being selected to present at the annual conference and thinks it will be great for people to see how awesome our library is. She gave kudos on the contract negotiations. Ms. Bell thanked Andrea for her report and expressed appreciation for staff's honesty in telling the board when they dislike something in a conference. Ms. Bell discussed the pavilion scheduling and asked if it would be handled solely through the library. She offered to call the city to verify. Ms. Bell expressed concern over the timing of a training day right after the Memorial Day weekend closings. It was decided to postpone or cancel the training.

6. Citizen Comments

Westland resident, John Emmerd, asked if the city could pick up the grass mowing on an emergency basis. He wanted clarification on the overhead charged by the city for services provided. He also expressed concern about the concert series being held on Thursday nights instead of Sunday nights.

7. Board Member Comments

Moody: None

Weck: Mr. Weck reported that the meeting with the mall went well and we should have additional information at the next board meeting.

Rice: Mr. Rice brought to the board's attention that the graffiti on the bathroom stalls has now spread to the walls. He expressed the hope that something could be done because it's not a positive impression to patrons.

Kelly: Ms. Kelly expressed delighted surprise that there is now a teen knitting class.

Bell: Ms. Bell answered Mr. Emmerd's questions about the city overhead charged to the library. She also explained that the library was asked to take over the concert series but cannot hold them on Sunday nights without paying staff extra hours because the library is closed. Her hope is that the city will take it back next year or someone else can handle it on Sunday nights. Ms. Bell also applauded the library program, The Innocence Project, which she attended.

8. Next meeting topics

Maintenance Contract
Lawn Service

9. Adjournment

Motion by: Moody

Support by: Kelly

RESOLVED, to adjourn meeting @ 8:55 PM

Moody - aye

Kelly - aye

Weck - aye

Rice - aye

Bell - aye

Motion Carried