

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

A regular meeting of the Board of Trustees for the William P. Faust Public Library of Westland was held on Wednesday July 13, 2011, at 6123 Central City Parkway, Westland, Michigan.

1. Call to Order.

The meeting was called to order at 7:00 P.M. by Board President Leslie Bell.

MEMBERS PRESENT: Leslie Bell, Antoinette Martin, Mark Neal, Sheri Robinson

MEMBERS ABSENT: None

ALSO PRESENT: Westland Mayor William R. Wild, Westland Finance Director Steve Smith, Library Attorney Michael McNamara

2. Action on Agenda

Motion by Neal

Supported by Martin

RESOLVED to add approval of meeting minutes from July 6, 2011 to item 4c.

Bell- Aye

Martin- Aye

Neal- Aye

Robinson- Aye

Motion carried.

3. Citizen Comments

Mayor Wild addressed the Library Board regarding the Library Director search, the financial condition of the Library and the litigation involving the Library. Mayor Wild offered the services of the Westland Personnel Director to assist in the Library Director search. The Library Fund Reserve money will be exhausted within five years unless significant changes are made at the Library. The Mayor suggested the Library look to the City in an effort not to duplicate services such as purchasing, DPS, accounting and that the Library is part of the City and not an Island. The Mayor suggested that a meeting with the Westland City Council be scheduled regarding the pending litigation. He thanked Interim Library Director Marilyn Kwik for her service to the Library.

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

Finance Director Steve Smith talked to the Library Board about updating a five year plan regarding the Library income and expenses. On request, he can arrange for the financial updates to be distributed to the Library Director and the Board.

Burke Rock of Westland congratulated the Library Board on its financial responsibility.

John Emmerd of Westland questioned how the Library Fund will be depleted if there is a balanced budget.

4. Business

4a. Welcome of new Library Board Member

New Library Board member Sheri Robinson was welcomed to the Board and gave a summary of her background and acknowledged there is a lot going on at the Library now and she is excited to be on the Board.

4b. Approval of Meeting Minutes from June 8, 2011.

Motion by Martin

Supported by Neal

RESOLVED to approve the meeting minutes from July 8, 2011 regular meeting as presented.

Bell- Aye

Martin- Aye

Neal- Aye

Robinson- Abstain

Motion carried.

4c. Approval of Study Session Minutes from June 1, 2011; June 14, 2011; June 16, 2011 and July 6, 2011.

Motion by Martin

Supported by Neal

RESOLVED to approve the study session meeting minutes from June 1, 2011; June 14, 2011; June 16, 2011 and July 6, 2011 as presented.

Bell- Aye

Martin- Aye

Neal- Aye

Robinson- Abstain

Motion carried.

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

4d. Approval of Bills

Motion by Neal
Supported by Martin
RESOLVED to approve the bills.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye
Motion carried.

4e. OHM Discussion.

The Interim Library Director is obtaining quotes on the brick pavers, security lighting, soffits and windows in follow up to the OHM report. If backup generators are going to be installed then wiring changes will be required. The computer server room is being looked at by Technical Hot & Cold for reducing the temperature.

4f. Election of Officers.

Motion by Martin
Supported by Neal
RESOLVED to open nominations for Board President.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye
Motion carried.

Motion by Martin
Supported by Robinson
RESOLVED to nominate Neal for Board President.
Neal accepted nomination for Board President

Motion by Robinson
Supported by Martin
RESOLVED to close nominations for Board President

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

Motion carried

Motion by Martin
Supported by Robinson
RESOLVED to elect Neal as Board President.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Motion carried

Motion by Neal
Supported by Martin
RESOLVED to open nominations for Board Vice President.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Motion carried.

Motion by Neal
Supported by Robinson
RESOLVED to nominate Martin for Board Vice President.
Martin accepted nomination for Board Vice President

Motion by Neal
Supported by Martin
RESOLVED to close nominations for Board Vice President

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Motion carried

Motion by Neal
Supported by Robinson
RESOLVED to elect Martin Board Vice President

Bell- Aye
Martin- Aye

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

Neal- Aye
Robinson- Aye
Motion carried

Motion by Neal
Supported by Martin
RESOLVED to open nominations for Board Secretary.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye
Motion carried.

Motion by Neal
Supported by Martin
RESOLVED to nominate Bell for Board Secretary.
Bell did not accept nomination for Board Secretary

Motion by Bell
Supported by Neal
RESOLVED to nominate Martin for Board Secretary.
Martin did not accept nomination for Board Secretary.

Motion by Neal
Supported by Martin
RESOLVED to close nominations for Board Secretary

Bell- Aye
Neal- Aye
Martin- Aye
Robinson- Aye

Motion carried

Motion by Neal
Supported by Robinson
RESOLVED to table nominations for Board Secretary

Bell- No
Martin- Aye
Neal- Aye
Robinson- Aye

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

Motion carried

Motion by Neal
Supported by Martin
RESOLVED to open nominations for Board Treasurer.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Motion carried

Motion by Neal
Supported by Martin
RESOLVED to nominate Robinson as Board Treasurer
Robinson accepted nomination for Board Treasurer

Motion by Neal
Supported by Martin
RESOLVED to close nominations for Board Treasurer

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Motion carried

Motion by Neal
Supported by Martin
RESOLVED to elect Robinson Board Treasurer.

Bell- Aye
Martin- Aye
Neal- Aye
Robinson- Aye

Motion carried.

Neal thanked Bell for her service as Board President.

5. Director's Report

Interim Director Marilyn Kwik reported that the carpeting has been cleaned and the air conditioning units have been cleaned. She has met with the City Finance Department

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

trying to coordinate the terminology on the budget reports. Friends of the Library are funding programming and she thanked the Friends for their support. ESL programming is completed and over 40 people participated.

6. Citizen Comments.

Meriem Kadi President of the Friends told the Board they are now using Mission Based Books for the book sales and have been successful in increasing the money generated at the book sales. She congratulated the new Board Officers. The Friends want to work as a team with the Library.

Lynn Hagan saw many comments on Facebook that the Westland Library programming is popular.

7. Board Member Comments.

Robinson looks forward to working with the Board and thanked Marilyn Kwik for the tour of the Library.

Bell attended the June Friends meeting and thanked the Friends. She appreciates the time and effort of the volunteers who plant flowers and plants. She welcomed Sheri Robinson to the Board. She requested that her notes from speaking at the City Council meeting be attached to the minutes addressing the newspaper article that gave the appearance of mismanaged funds and that she spoke at the meeting individually and not for the Board. She has tried to get more details on the City overhead charges. She then stated this was her last meeting and she has worried about the Library and its staff.

Neal stated the Board actions show it cares for the Library and staff. He stated Bell's commitment to the Library is unmatched and he appreciates everything she has done for the Library. He thanked the Friends for all their work on behalf of the Library. He thanked Mr. LeBlanc for all he does and attending the meeting.

Martin thanked Bell for her service to the Library and thanked Robinson for joining the Board. She would like more information on the City overhead charge and stated the accounting projections need to be aligned with reality.

8. Next Meeting Topics.

Discuss OHM Report and deciding on repairs

Board of Trustees Proceedings
William P. Faust Public Library of Westland
Wednesday, July 13, 2011

9. Adjournment

Motion by Martin

Supported by Robinson

RESOLVED to adjourn the meeting.

Bell- Aye

Martin- Aye

Neal- Aye

Robinson- Aye

Motion carried

Meeting adjourned at 8:47 P.M.