

Westland Public Library
Board of Trustee Minutes
Wednesday, August 14, 2013
Board Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, August 14, 2013 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Antoinette Martin-Vice President

Roll Call MEMBERS PRESENT:

Mark Neal-Board President-Absent

Antoinette Martin-Vice President-Present

Sheri Robinson-Treasurer-Present

Mark Welch-Absent

Tim Jackson-Present

STAFF PRESENT:

Dr. Sheila Collins-Library Director

Sherri West-Admin. Assist./Acquisitions (recording minutes)

Diane Mehl-Circulation Department Head

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

None

3. Citizens Comments

None

4. Business

a. Approval of Meeting Minutes from July 10, 2013

RESOLVED, to approve the minutes of the July 10, 2013 regular board meeting as submitted.

There was no quorum for voting due to Sheri Robinson was absent last meeting.

Note: Sheri Robinson accepts Treasurer position on the Library Board.

b. Approval of Bills from July 1, 2013 through July 31, 2013

Motion to approve bills as submitted.

Motion by: Sheri Robinson

Supported by: Tim Jackson

Mark Neal-

Antoinette Martin-Aye

Sheri Robinson-Aye

Mark Welch-

Tim Jackson-Aye

Motion-Carried

c. OHM Bid specs for parking lot lighting.

OHM was not present. Item is therefore –tabled.

d. Updates from Ken Mehl concerning the Veteran’s Memorial

Ken Mehl was not present

e. An update on signage for the front of the Library.

Clayton Heselschwerdt the Library IT said the project was not ready therefore this item was also –tabled.

5. New Business

At a Library Employees request. Sheri Robinson and Tim Jackson volunteered to meet with this employee to listen to their concerns. They will then report back to the full board on their findings.

6. Director's Report

Motion to receive these reports as information.

Motion by: Tim Jackson

Supported by: Sheri Robinson

Mark Neal-

Antoinette Martin-Aye

Sheri Robinson-Aye

Mark Welch-

Tim Jackson-Aye

Motion-Carried

7. Citizens Comments

None

8. Board Member Comments

Sheri Robinson welcomed Sheila back as she (Sheri Robinson) was absent from the July 2013 Library Board Meeting.

Also she was curious as to comparison of downloads with other libraries.

Tim Jackson also welcomed Sheila back as he (Tim Jackson) was also absent from July 2013 Library Board Meeting

9. Next meeting topics

- HVAC System
- Parking Lot Lighting
- Ken Mehl
- Signage
- Update on Meeting with Library Employee as requested.
- Tree trimming

10. Adjournment

RESOLVED, to adjourn meeting at 7:12 P.M.

Motion by: Antoinette Martin

Supported by: Tim Jackson

Mark Neal-

Antoinette Martin-Aye

Sheri Robinson-Aye

Mark Welch
Tim Jackson-Aye
Motion- Carried