

Westland Public Library
Board of Trustee Minutes
Wednesday, March 4, 2015
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday March 4, 2015 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Mark Neal

Roll Call

MEMBERS PRESENT:

Mark Neal-Board President- Present

Antoinette Martin-Vice President- Present

Sheri Robinson-Treasurer- Excused

Mark Welch-Secretary-Present- Excused

Tim Jackson- Present

STAFF PRESENT:

Dr. Sheila Collins-

Sheri West-Admin. Assist./Acquisitions (recording minutes)

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

3. Citizens Comments

Mr. Arthur Warren a citizen and patron of Westland who is a member of the Southeast Westland Homeowners Assoc. came with great concern over the lack of materials the library has on hand. Materials relating to Black History in representing the Black Community in the City of Westland. He said there is not enough information at the library such as what is kept at the Westland Historical Museum. Mark Neal the Library Board president asked Mr. Warren, "What do they have that the Library does not?" Also

Mr. Neal shared that the focus of the museum is much different than the library. Mark assured Mr. Warren that the Library would go to the Historical Museum and request copies of their documents. The Library board will contact him and let him know what is accomplished.

4. Business

- a. Approval of minutes from February 2015 regular scheduled meeting

Motion: Antoinette Martin

Support: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

- b. Approval of Bills

Motion to approve bills from February 2015

Motion by: Antoinette Martin

Supported by: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

- c. Approval of minutes from February 16, 2015 Study Session

Approval of minutes from February 16, 2015 Special Study Session

Motion: Antoinette Martin'

Support: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

- d. Budget Dates

Two meetings were scheduled for Budget planning:

Friday, March 13, 2015 @ 4:00 P.M.

Friday, March 27, 2015 @ 4:00 P.M.

The Library will schedule the Board Room.

e. Security Guard Discussion

The topic was discussed to hire John Whittey Protective Services from March-June 2015 at which time the job would go out for bid. Currently the Library will piggyback on the contract with Westland City Hall.

Motion to hire John Whittey on a temporary basis to begin on March 9, 2015 through June 30, 2015

Motion: Tim Jackson

Support: Antoinette Martin

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

f. Expansion Pipe

DiClemente said they should have the specs to the Library by April 1, 2015. They would then be forwarded to Devon at the city.

g. Library Design

Library Design came back into the library to take more measurements and photos. Chris DeBear said he was starting right away to to complete the design. Would the board like Library design to come and share the results at the May 2015 Library meeting? The board approved adding Library Design to the May agenda.

h. Unattended Child Policy

The original policy for unattended children was 10 years old and the Youth Department has requested the age for a child to be unattended in the library to change to the age of 8.

A motion was made to accept the policy as written and recommended by the Youth Department Head and the Library Director.

Motion: Antoinette Martin

Support: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

5. New Business

6. Director's Report

Sheila shared her report in brief as it was written and submitted. There are no statistics as the meeting date had been changed and statistics were not yet available. There was no questions from the board members.

7. Citizens Comments

8. Board Member Comments

- Antoinette Martin said "Thank You" to Mr. Warren and she hopes we can attain the documents and keep them at the Library.
- Tim Jackson also thanked Mr. Warren and was pleased to meet him. The Library staff is phenomenal he is proud to be a part of the organization.
- Mark Neal said Thank You and assured Mr. warren that the Library will follow through.

9. Next meeting topics

- Budget
- Security Guard Update
- Expansion Pipe Update
- Amendment for Budget Transfer
- Information from Historical Museum

10. Adjournment

RESOLVED, to adjourn meeting at 7:57 P.M.

Motion by: Tim Jackson

Supported by: Antoinette Martin

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved