

Westland Public Library  
Board of Trustee Minutes  
Wednesday, April 8, 2015  
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday April 8, 2015 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00P.M.by Mark Neal

Roll Call MEMBERS PRESENT:

Mark Neal-Board President-Present

Antoinette Martin-Vice President-Present

Sheri Robinson-Treasurer- Absent

Mark Welch-Secretary-Present-Absent

Tim Jackson- Present

STAFF PRESENT:

Dr. Sheila Collins-Present

Sheri West-Admin. Assist/Acquisitions (recording minutes)-Present

Diane Mehl-Present

ALSO PRESENT:

Michael McNamara-Library Attorney-Present

2. Action on Agenda

Sheila Collins requested to address wages tiered over the next three years under New Business.

3. Citizens Comments

None

4. Business

a. Approval of minutes from March 2015 regular scheduled meeting

Motion: Antoinette Martin

Support: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

b. Approval of Bills

Motion to approve bills from March 2015

Motion by: Antoinette Martin

Supported by: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

c. Budget 2015/2016

A motion to finalize the budget as developed by the Library Board. City Council will vote at a future meeting for final approval.

Motion: Antoinette Martin

Support: Tim Jackson

Mark Neal- Yes

Antoinette Martin- Yes

Tim Jackson- Yes

Motion- Approved

d. Security Guard

Sheila Collins told that she has got nothing but good comments. She shared an example just yesterday. And everyone is pleased public and staff. The Library Board is pleased with the response.

e. Expansion Pipe

The company that is developing the specs has promised to get them to the Library by Friday. Sheila will follow up with the board on Monday at their request. They will then go to Devin at the City of Westland.

f. Amendment for Budget Transfer

Mark Neal asked Sheila about the enclosing of the outdoor space for storage. She said they had gotten two rough quotes but no specifics. The Library will get an architect to develop the specs and also get them over to Devon at the City of Westland.

g. Information from Westland Historical Museum

Sheila Collins shared information she had gotten from Head of Library Services Marilyn Kwik. She had spoken with Jo Johnson from the Westland Historical Museum and Jo said she had some materials. But that she wanted to speak with Mr. Warren just to see what exactly he wanted copied and placed at the Library. Marilyn has called around and tried to get information to no results yet.

Antoinette Martin said she would like the Library to go ahead and make copies of whatever they have over there. She had spoken with the new Historical Village President whose name she knew as Jeff and he said the library could have whatever they had. The Library Board also suggested for someone from the Library to contact the South East Westland Homeowners Association and ask them if they have any documents to add to this collection?

5. New Business

a. Three tier wages scale

A three tier wage scale was presented by the Library Director as requested was presented to the Library Board for their review. There was much discussion on this matter and a decision to meet in a study session prior to the May meeting was set. There is much to discuss and decisions to be considered at that time.

6. Director's Report

Sheila shared a report written by Ed Rybski about all of the issues currently with Johnson Controls. The Library had to shut down 1 chiller as the bearings in the motor have gone bad. Ed said a fire could happen if the motor had continued to run. He has tried to get someone from Johnson Controls to fix this for 10 days. No results. The Chiller is also leaking Glycol.

The Library has also received a second invoice for \$181.00 from Ann Arbor Roofing that was supposed to have been paid by Johnson Controls according to a meeting with Johnson Controls and Library Staff and the library attorney. However it has not been paid.

Sheila then proceeded to read her Directors report as submitted in the April 2015 Library Board packet.

7. Citizens Comments

Diane Mehl said that she wanted to Thank the Library Board for hiring the Security Guards.

8. Board Member Comments

9. Next meeting topics

- Study Session @ 5.45 on May 13, 2015, subject is the Three tier wage increase to meet salary minimums.
- Historical Museum
- Garage Addition
- Expansion Pipe
- Johnson Controls invite to resolve Warrantly issues.
- Library Design

10. Adjournment

RESOLVED, to adjourn meeting at 8:10 P.M.

Motion by: Tim Jackson

Supported by: Antoinette Martin

Mark Neal-Board President-Yes

Antoinette Martin-Vice President-Yes

Tim Jackson- Yes

Motion- Approved