

Westland Public Library
Board of Trustee Minutes
Wednesday , March 9, 2016
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, March 9, 2016 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Mark Neal

Roll Call MEMBERS PRESENT:

Mark Neal-Board President-Present
Antoinette Martin-Vice President-Present
Sheri Robinson-Treasurer-Present
Mark Welch-Secretary Present
DeLano Hornbuckle-Present

STAFF PRESENT:

Dr. Sheila Collins
Sherri West
Diane Mehl
Katie Dover-Taylor
Cari Fry
Andy Schuck

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

None

3. Citizens Comments

None

4. Business

a. Approval of minutes from February 2016 regular scheduled meeting

Motion: Antoinette Martin

Support: Mark Welch

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- abstained

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

b. Approval of minutes from special meeting February 23, 2016

Motion: DeLano Hornbuckle

Support: Antoinette Martin

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Abstained

DeLano Hornbuckle- Yes

Mark Welch- Abstained

Motion – Approved

c. Approval of bills for February 2016

Motion: Antoinette Martin

Support: Sheri Robinson

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

d. Plant Moran CRESA presentation

Plant Moran CRESA sent a proposal for the Project Manager for the new Library addition. They have worked with the City of Westland on the new City Hall, Fire Station and Police Station renovations. The cost is \$160,000. They are waiting for a response from the Library Board in this March meeting. Plant Moran will oversee the funds, contracts and the entire project to completion. There was discussion on the contract that was cleared by the Library attorney.

A Motion to accept Plant Morn as Project Manager at the cost not to exceed \$160,000

Motion: Antoinette Martin

Support: Mark Welch

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

e. Garage Addition update

The Library Director Sheila Collins stated that she spoke with the project representative and they assured her they would be coming tomorrow, March 10, 2016 to begin working on the plumbing and such to prepare for the cement floor. They will be installing the intake hood. There is still a lot of work remaining to do at this time.

f. Budget Approval

1. Motion to adopt and approve the 2016-2017 budget

Motion: DeLano Hornbuckle

Support: Antoinette Martin

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

2. Motion to adopt and approve 2017-2018 projections and Estimated Budget

Motion: Mark Welch

Support: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

5. New Business

None

6. Directors Report

The Library Director Sheila Collins shared her written report as submitted in the Library Board report including Library statistics . The Library has purchased a new charging station for patrons to charge their electronic devices. Library hosting the tax forms again this year and collecting water for the City of Westland-Flint project. David Wasson a long time employee has left for a new position at the University of Michigan Library System. He will be greatly missed.

7. Citizens Comments

Mr. Warren suggested the Library watch and holds the projects to their time line. He also said he was concerned that staff wages are high enough to keep staff from leaving for higher paid libraries.

Cari Fry a Youth associate suggested the Library Board review the spending on a new addition at the loss of materials for the patrons now. She was concerned over budget cuts. Mark Neal the Library Board president explained very well that there were not any budget cuts and he assured her that any changes were due to requests and specific department needs.

Katie Dover-Taylor an Adult Service Librarian questioned what was the time frame for the new addition? Mark Neal said according to Plant Moran they expect 18 months from the time the process starts. Katie asked When can we start telling the patrons? Mark said not until we approve a time line with Plant Moran. At that time the Library Board will be publicizing on cable TV on how, why and details of the project.

8. Board Member Comments

It was stated it was nice to have a full board quorum tonight.

9. Next meeting topics

- Plant Moran/ Library Addition
- Garage Addition-Timeline
- Invite Friends to update Library Board on what they have done for the Library this past year

10. Adjournment

RESOLVED, to adjourn meeting at 7:32 P.M.

Motion by: Antoinette Martin

Supported by: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Meeting Adjourned