

Westland Public Library  
Board of Trustee Minutes  
Wednesday , April 13, 2016  
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, April 13, 2016 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:02 P.M.by Mark Neal

Roll Call MEMBERS PRESENT:

Mark Neal-Board President-Present  
Antoinette Martin-Vice President-Present  
Sheri Robinson-Treasurer-Absent  
Mark Welch-Secretary Present  
DeLano Hornbuckle-Present

STAFF PRESENT:

Dr. Sheila Collins  
Sherri West  
Cari Fry-Staff  
Katie Dover-Taylor-Staff  
Diane Mehl-Staff  
Marilyn Kwik-Staff  
Meriem Kadi-Friends  
Nan Borders-Friends

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

None

3. Citizens Comments

None

4. Business

a. Approval of minutes from March 2016 regular scheduled meeting

Motion: Antoinette martin

Support: Mark Welch

Mark Neal- Yes

Antoinette Martin- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

b. Approval of bills for March 2016

Motion: Antoinette Martin

Support: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

c. Plant Moran CRESA presentation

No presentation at this time . Board will call a special meeting to discuss the agreement. Work will begin to move forward at that point. Mark has submitted a budget amendment for the city at that time.

d. Friends of the Library update

The Friends of the Library were invited to this meeting to share and give an update on the activities of the group. Meriem Kadi the Friends president shared the most recent purchases they have made on behalf of the library. Items listed below:

\$699-Charging station

\$8,000-AWE Computer stations, Juv. Kitchen, storytime kits, etc.

\$2,345-E-vanced online scheduling program

\$500-New Christmas decorations for the Library

\$250- 2016 Summer Reading T-shirts

Meriem stated if there is anything else the library needs and we can we will do it. Nan explained how Jefferson Barnes is working for them at this time. But there is concern what will happen when their one year contract is due. Will rental fees be increased?

e. Garage Addition update

The project has completed the plumbing except for the final install of the shower and toilet. They are working on the roof vent and electricity. It is projected to be completed by May 9, 2016.

f. Social Media Policy Approval

Discussion on the policy as presented by the city of Westland with a motion to approve the Social Media policy as amended by the Library attorney.

Motion: Mark Welch

Support: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Approved

g. Access Road

Time indicates installed around 04/28/2016

5. New Business

None

6. Directors Report

Sheila Collins read her report as written and submitted into the April 13, 2016 Library Board Packet. She share statistics including 92 programs with 1901 in attendance. circulated 1,251 Melcat items, circulated 48,494 items, 468 New Patrons in the month of March 2016. She shared highlights of increased usage in the youth department during this time period.

7. Citizens Comments

None

8. Board Member Comments

DeLano questioned if the Library is doing something to celebrate the 20th Anniversary. Mark Welch said it was a super month & great work. Thank You to the Friends. Mark Neal said yes Thank You to the Friends.

9. Next meeting topics

Plant Moran

Garage Additon

Budget Review 2016-2017

10. Adjournment

RESOLVED, to adjourn meeting at 7:35 P.M.

Motion by: Antoinette Martin

Supported by: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

DeLano Hornbuckle- Yes

Mark Welch- Yes

Motion – Meeting Adjourned