

Westland Public Library  
Board of Trustee Minutes  
Wednesday , June 8, 2016  
Library Board Room, 7:00 P.M.

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, April 13, 2016 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M.by Mark Neal

Roll Call

MEMBERS PRESENT:

Mark Neal-Board President- Present

Antoinette Martin-Vice President- Present

Sheri Robinson-Treasurer- Present

Mark Welch-Secretary - Absent

DeLano Hornbuckle- Present

STAFF PRESENT:

Dr. Sheila Collins

Sherri West

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

3. Citizens Comments

4. Business

a. Approval of minutes from May 1 2016 regular scheduled meeting

Motion: Antoinette Martin

Support: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Motion – Approved

b. Approval of bills for May 2016

Motion: Antoinette Martin

Support: Sheri Robinson

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Motion – Approved

c. Plant Moran CRESA

Plant Moran representative was present and shared that they had received proposals from 2 architectural firms in response to the posting. Plant Moran will bring both companies in to discuss who, when and how they will do the work. They will interview and weigh out the facts to come to a decision on which company they would recommend. They requested staff and library board presence in this interviewing process. They anticipate this would be completed by the end of June 2016.

d. Garage addition update

There is still some electrical connection for the water heater, sign at the road and ground lighting. Some repairs and caulking Ed feels needs to be addressed.

e. Access Road

After some discussion about the Access road and reviewing the proposals presented by the liLibrary . The board made a final decision to hire RW Top Notch concrete to build the access road with a 6 inch base. The proposed cost approved not to exceed \$13,894

Motion:Antoinette Martin

Support: DeLano HHornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Motion – Approved

f. Parking Lot Overlay & Repair

The Library had budget funds to repair and overlay the parking lot. There were bids submitted for this project. The Library board discussed these proposals and the following motion was made.

A motion to hire Al's Asphalt to repair, overlay, and seal and stripe the parking lot not to exceed the proposed amount of \$12,334.00

Motion: Antoinette Martin

Support: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Motion – Approved

g. E-vanced demonstration by Katie Dover-Taylor

Katie a reference librarian shared a demonstration of the Library's new E-vanced online service. This product allows patrons and staff to register online for events, book meeting rooms and staff meetings. The Library started using E-vanced in May 2016. Another benefit is this also provides our maintenance staff reports for set-ups needed for programs by departments. The Library Board expressed their interest and thanked Katie for taking the time to show them this new product.

5. Directors Report

Sheila started with telling the Library board that Andy Schuck will be leaving the library tomorrow as he has taken a new position in Traverse City, Michigan. Sheila shared her written library board report as submitted to the board in the electronic board packet. She gave statistics as reported by other departments. Summer Reading Program will begin with a kick off June 18, 2016. There will be activities such as Meet up, Eat up and Read up in conjunction with the City of Westland Parks & Recreation department. There is a state funded program that will be providing meals at these meet ups. There will be 1 in a City of Westland Park each week and 1 story time with meals provided also at the library each week.

6. Citizens Comments

7. Board Member Comments

Sheri Robinson thanked Andy for his years of service at the Westland Library and congratulated him on his new job.

Antoinette Martin told Andy "Thanks for Everything"

DeLano Hornbuckle also thanked Andy and was curious of the difference between Overdrive and Hoopla. (Marilyn explained Overdrive carried more audiobooks and Hoopla more music and movies)

Mark Neal told Andy "You have done a great job and I wish you the best"

8. Next meeting topics

- Plant Moran
- Garage Addition
- Access road
- Election of officers
- Parking Lot project update
- Review Final 2015-2016 Budget report

9. Adjournment

RESOLVED, to adjourn meeting at 7:46 P.M.

Motion by: Antoinette Martin

Supported by: DeLano Hornbuckle

Mark Neal- Yes

Antoinette Martin- Yes

Sheri Robinson- Yes

DeLano Hornbuckle- Yes

Motion – Meeting Adjourned