

Westland Public Library
Board of Trustee Minutes
Wednesday, August 17, 2016
Library Board Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, August 17, 2016 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Mark Neal

Roll Call MEMBERS PRESENT:

Mark Neal-Board President
Antoinette Martin-Vice President
DeLano Hornbuckle- Treasurer
Mark Welch-Secretary
Bob Johnson-New Library Board Member

STAFF PRESENT:

Dr. Sheila Collins-
Sheila Collins

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

3. Citizens Comments

4. Business

a. Approval of minutes from July 2016 regular scheduled meeting

Motion to approve: Antoinette Martin

Support by: DeLano Hornbuckle

Mark Neal-Board President
Antoinette Martin-Vice President
DeLano Hornbuckle- Treasurer
Mark Welch-Secretary
Bob Johnson- Board Member-Abstain

b. Approval of bills for July 2016

Motion to Approve: Antoinette Martin

Support by: Mark Welch

Mark Neal-Board President
Antoinette Martin-Vice President
DeLano Hornbuckle- Treasurer
Mark Welch-Secretary
Bob Johnson- Board Member

c. Plant Moran

The architecture firm TMP Architecture Inc and Library Design Assoc. presented a preliminary drawing to the board. It represents what they have collected in information thus far and where they plan to take the building project in their development stage. Present were Steven Smith and Nandita P. Mishra Leed from TMP Architecture Inc. also Chris DeBear from Library Design. TMP rehired the original Civil Engineer used to build the library as a contract employee so they may have full detail and expert advice for this project.. This plan remains in the \$3,000,000 budget so far.

The Library will meet with the architect and Library Design to gain more details and ideas from the Library Administration and staff. Data will also be provided that was collected initially.

d. Building Addition

No update at this time.

e. Workplace violence policy discussion

After much discussion the Library Board has asked the attorney to review the policy adopted by the City of Westland as it applies to Library employees and motion to table this item.

Motion: Antoinette Martin

Support by: Mark Welch

Mark Neal-Board President

Antoinette Martin-Vice President

DeLano Hornbuckle- Treasurer

Mark Welch-Secretary

Bob Johnson- Board Member

Approved

5. New Business

Sheila informed the Library Board that the Library has Bed bugs again. Orkin will be visiting with the dog tomorrow. The library is waiting to hear the results from the Dog Inspector.

Chairs to replace the upholstered computer chairs have been ordered. The Library board needs to be aware the padded chairs will be automatically recycled. They cannot be sold or donated due to their condition and possible bug exposure.

The water bill for the Memorial Gardens had been addressed to the Library. The board gave direction to send it back to the city with explanation that this was not the bill for the library's sprinkler system.

6. Directors Report

Sheila presented her written library board report as submitted.

7. Citizens Comments

8. Board Member Comments

Antoinette welcomed new appointed Library Board Member Bob Johnson. She gave a brochure about the Wayne Westland Public Schools transition program and asked Sheila if the library would look into this and accommodate this group.

Mark Neal welcomed Bob Johnson and told him anything you need to get oriented let me know. If you need to meet with the attorney you have that right also. Mark also welcomed back Sheila Collins from her medical leave.

Mark Welch said welcome to Bob Johnson to the Library Board

Bob Johnson stated "Glad to work with the Library Board" Looking forward to an exciting year. Let me know what I need to do to get up to speed.

9. Next meeting topics

Report to the Library board on meetings with TMP/Library Design

Final Budget results

Update on Garage addition

Directors report*

10. Adjournment

RESOLVED, to adjourn meeting at 8:30 P.M.

Motion by: Antoinette Martin

Supported by: DeLano Hornbuckle

Mark Neal-Board President

Antoinette Martin-Vice President

DeLano Hornbuckle- Treasurer

Mark Welch-Secretary

Bob Johnson- Board Member

Motion- Approved