

Westland Public Library
Board of Trustee Minutes
Wednesday, January 11, 2017
Library Board Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, January 11, 2017 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by Mark Neal

Roll Call MEMBERS PRESENT:

Mark Neal-Board President
Antoinette Martin-Vice President
DeLano Hornbuckle- Treasurer
Mark Welch-Secretary
Bob Johnson-

STAFF PRESENT:

Dr. Sheila Collins-
Diane Mehl-Circulation Dept. Head
Sherri West- recording minutes

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

None

3. Citizens Comments-Agenda items

4. Business

- a. Approval of minutes from November 2016 regular scheduled meeting

Motion: Antoinette Martin

Support: Mark Welch

Mark Neal-Board President-Yes

Antoinette Martin-Vice President- Yes

DeLano Hornbuckle- Treasurer- Yes

Mark Welch-Secretary- Yes

Bob Johnson- Yes

Approved

- b. Approval of bills for November through December 2016

Motion: Antoinette Martin

Support: DeLano Hornbuckle

Mark Neal-Board President-Yes

Antoinette Martin-Vice President- Yes

DeLano Hornbuckle- Treasurer- Yes

Mark Welch-Secretary- Yes

Bob Johnson- Yes

Approved

c. Update from Plant Moran

Representative Ahmed Beasley from Plan Moran presented the documents showing where the library and Plant Moran are standing at this time for the Library Expansion. He explained that the project is entering the assembling construction team phase. They feel they are on target in the expected time line.

Nandeep from TMP presented the newest architectural layout resulting from multiple meetings with TMP, Library Design and Sheila Collins, director of the library.

Chris De Bear from Library Design presented the current floor plan resulting from the meetings with TMP, Library Design and Sheila Collins library director. The next step would be to approve the preliminary plans so that Plant Moran can finalize and continue on schedule.

Motion to approve plans and move forward on Library Expansion:

Motion: Bob Johnson

Support: Antoinette Martin

Mark Neal-Board President-Yes

Antoinette Martin-Vice President- Yes

DeLano Hornbuckle- Treasurer- Yes

Mark Welch-Secretary- Yes

Bob Johnson- Yes

Approved

5. New Business

Motion to proceed with the Library reorganization plan as presented in the study session by Library Director Sheila Collins

Motion: Mark Welch

Support: DeLano Hornbuckle

Mark Neal-Board President-Yes

Antoinette Martin-Vice President- Yes

DeLano Hornbuckle- Treasurer- Yes

Mark Welch-Secretary- Yes

Bob Johnson- Yes

Approved

6. Directors Report

Library Director Sheila Collins verbally shared her written director report focusing in on the following items:

- 101 programs in December with 1600 in attendance.
- 34,615 circulated items in November and 28,358 items in December .
- Melcat distributed 2600 items.
- Friends of the Library are now receiving deleted items for book sales. Library Friends in discussion on purchasing an outside drop box for donated items.
- On Monday December 12, 2017 the library hosted a sing along with Santa, Mrs. Clause and live reindeer. This program was enjoyed by all ages.
- On target to have a new website overhaul complete by June 30, 2017

7. Citizens Comments-General

Nan Borders a Friends of the Library board member shared that she has decided to retire after 8 and 1/2 years of service. She can no longer manage to haul boxes of books to the storage facility at Jefferson Barns.

8. Board Member Comments

- Antoinette Martin said Thank You to nan for all h er years of hard work with the Friends of the Library
- Bob Johnson also said thank Yo to nan for her service.
- Mark Welch said Thank You Nan

9. Next meeting topics

Plant Moran update- expecting an updated report on the heated discharge room

10. Adjournment

RESOLVED, to adjourn meeting at 8:08 P.M.

Motion by: Antoinette Martin

Supported by: DeLano Hornbuckle

Mark Neal-Board President

Antoinette Martin-Vice President

DeLano Hornbuckle- Treasurer

Mark Welch- Secretary

Bob Johnson

Motion-