

Westland Public Library
Board of Trustee Minutes
Wednesday, October 11, 2017
Library Board Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, October 11 2017 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by James Higgins

Roll Call MEMBERS PRESENT:

James Higgins-President
Gayle Nicholson-Vice President
Kathryn Sample-Treasurer
Gary Chappel-
Julie Laliberte-

STAFF PRESENT:

Sherri West-Administrative Manager
Caryn Bartone-Youth Services Department Head

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

Motion to add Discussion of Bed Bug Policy under New Business.a

Motion: Gary Chappell

Support: Gayle Nicholson

James Higgins-President
Gayle Nicholson-Vice President
Kathryn Sample-Treasurer
Gary Chappel-
Julie Laliberte-

Motion Passed

3. Citizens Comments on Agenda Items only:

4. Business

a. Approval of minutes of the Meeting, September, 2017

RESOLVED, to approve the minutes of the September 2017 regular board meeting

As submitted.

Motion by: Gary Chappell

Supported by: Gayle Nicholson

James Higgins-President

Gayle Nicholson-Vice President

Kathryn Sample-Treasurer

Gary Chappel-

Julie Laliberte-

Motion passed

b. Approval of Bills from September 2017

Motion to approve bills as submitted.

Motion by: Kathryn Sample

Supported by: Julie Laliberte

James Higgins-President

Gayle Nicholson-Vice President

Kathryn Sample-Treasurer

Gary Chappel-

Julie Laliberte-

Motion passed

c. Update on Director Search

Jim Pletz from TLN presented the board with options of searching for a Director by the Library Board or as suggested using a search firm.

The firm he suggested is Bradbury Miller Associates. The Library Board will reach out to Bradbury Miller Associates and ask them to give a presentation on the service they offer at November Library Board meeting.

Motion to move forward based on the presentation and documents approved by the attorney to hire Bradbury Miller Associates.

Motion: Kathryn Samples

Support: Julie Laliberte

James Higgins-President

Gayle Nicholson-Vice President

Kathryn Sample-Treasurer

Gary Chappel-

Julie Laliberte-

Motion passed

d. Union Update

There is no update at this time. On hold until a Director is in place.

e. Security Update

Recommendation by Sherri west administrative Manager to hold replacing security system until a new Director has been hired.

5. New Business

a. Discussion on Bed bug policy presented to the Library Board. Review to be prepared to vote at the November Library Board Meeting.

b.

6. Director's Report

Sherri West the Administrative Director shared her written report. Focusing on the 5S program the staff has been using to clear and clean up office space. Photos were submitted.

7. Citizens Comments in General

8. Board Member Comments

James Higgins said Thank You to Sherri west for handling the bed bug uissue so quickly. Thank you to all staff for the good work. Keep it up.

9. Next meeting topics

- Director Search
- Bradbury Miller associates presentation
- Discuss opening board packet

10. Adjournment

RESOLVED, to adjourn meeting at 7:54 P.M.

Motion by: Gary Chappell

Supported by: Gayle Nicholson

James Higgins-President

Gayle Nicholson-Vice President

Kathryn Sample-Treasurer

Gary Chappel-

Julie Laliberte-

Motion passed