

Westland Public Library
Board of Trustee Minutes
Wednesday, March 14, 2018
Library Board Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, March 14, 2018 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by James Higgins

Roll Call MEMBERS PRESENT:

James Higgins-President-Present

Gayle Nicholson-Vice President-Present

Kathryn Sample-Treasurer-Present

Gary Chappel- Present

Julie Laliberte-Present

STAFF PRESENT:

Sherri West-Administrative Manager

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

Add item 4.f Budget Approval

Motion: Gary Chappell

Support: Julie Laliberte

James Higgins-President-Yes

Gayle Nicholson-Vice President-Yes

Kathryn Sample-Treasurer-Yes

Gary Chappel- Present-Yes

Julie Laliberte-Present-Yes

Motion- Approved

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Support: Julie Laliberte

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Gayle Nicholson-Vice President-Yes
Kathryn Sample-Treasurer-Yes
Gary Chappel- Present-Yes
Julie Laliberte-Present-Yes
Motion- Approved

3. Citizens Comments on Agenda Items only:

4. Business

a. Approval of minutes of the Meeting February, 2018

RESOLVED, to approve the minutes of the February 2018 regular board meeting as submitted.

Motion by: Gary Chappell

Supported by: Gayle Nicholson

James Higgins-President-Yes

Gayle Nicholson-Vice President- Yes

Kathryn Sample-Treasurer- Yes

Gary Chappel- Yes

Julie Laliberte- Yes

Motion Approved

b. Approval of Bills from February 2018

Motion to approve bills as submitted.

Motion by: Kathryn Sample

Supported by: Gayle Nicholson

James Higgins-President-Yes

Gayle Nicholson-Vice President- Yes

Kathryn Sample-Treasurer Yes

Gary Chappel- Yes

Julie Laliberte- Yes

Motion Approved

c. Friends of the Library

Lynne Hagmann the Secretary from the Friends of the Library shared the activities coming up for the Friends group. A possible book sale at Jefferson Barnes to piggy back with an activity taking place at Jefferson Barnes. The Friends have set up 2 days during the summer to be at the Westland Farmers Market. On Kids Day and Seniors Day. They will be giving away free books to the community. There is a great need for boxes with lids especially copy paper boxes. They are the best to store the books at the storage in Jefferson Barnes

d. Presentation from Eric Mitchell of Security Benefits

Eric Mitchell and Zach Karis were at this meeting to share with the Library Board the idea of changing over our 401(a) holdings. They were given permission from the board to meet with the Library staff and explain to the staff. Then get a report back to the Library Board.

e. Update on Director search

The Library Board will be reviewing the applicants and select their top 6. There will be a meeting on March 15th, 2018 to go over the selections.

f. Budget Approval

A motion was made to approve the 2018-2019 budget as presented by Sherri West the current Library Administrator.

Motion: Kathryn Sample

Support: Gary Chappell

James Higgins-President-Yes

Gayle Nicholson-Vice President- Yes

Kathryn Sample-Treasurer Yes

Gary Chappel- Yes

Julie Laliberte- Yes

Motion Approved

5. New Business

6. Director's Report

Sherri West shared her written Library Administrative Report as submitted in the Library Board packet. Also Sherri explained how the library website now has monthly reporting of bed bug inspections.

7. Citizens Comments in General

As information Katie Dover-Taylor introduced herself as the new chair member for the union representation.

8. Board Member Comments

- Gayle Nicholson attended the FOML-(Friends of Michigan Libraries) meeting for trustees and felt it was very informative.
- Gary Chappell stated he was looking forward to begin the decision making for a new director in tomorrow's meeting.

9. Next meeting topics

- Retirement Plan Advisors-(401a)
- Director Search
- Budget Results w/ city
- Friends

10. Adjournment

RESOLVED, to adjourn meeting at 8:10 P.M.

Motion by: Gayle Nicholson

Supported by: Julie Laliberte

James Higgins-President

Gayle Nicholson-Vice President

Kathryn Sample-Treasurer

Gary Chappel-

Julie Laliberte-

Motion Approved