

Westland Public Library  
Board of Trustee Minutes  
Wednesday, August 8, 2018  
Library Board Room

A regular meeting of the Board of Trustees of the William P. Faust Public Library of Westland, Michigan was held on Wednesday, August 8, 2018 at 6123 Central City Parkway, Westland, Michigan 48185

1. Call to Order and Attendance

Meeting called to order at 7:00 P.M. by James Higgins

Roll Call MEMBERS PRESENT:

James Higgins-President-Present

Gayle Nicholson-Vice President-Present

Kathryn Sample-Treasurer-Present

Gary Chappell- Present

Julie Laliberte-Present

STAFF PRESENT:

Ishwar Laxminarayan

Sherri West-Administrative Manager

ALSO PRESENT:

Michael McNamara-Library Attorney

2. Action on Agenda

No Action

3. Citizens Comments on Agenda Items only:

No Comments

4. Business

a. Approval of minutes of the Meeting July 11, 2018

RESOLVED, to approve the minutes of the July 11, 2018 regular board meeting as submitted.

Motion by: Gary Chappell

Supported by: Gayle Nicholson

James Higgins-President-Aye

Gayle Nicholson-Vice President- Aye

Kathryn Sample-Treasurer- Aye

Gary Chappell- Aye

Julie Laliberte- Aye

Motion Approved

b. Approval of Bills from July 2018

Motion to approve July 2018 bills as submitted.

Motion by: Kathryn Sample

Supported by: Gary Chappell

James Higgins-President-Aye

Gayle Nicholson-Vice President- Aye

Kathryn Sample-Treasurer- Aye

Gary Chappell- Aye

Julie Laliberte- Aye

Motion Approved

c. Friends of the Library

Lynne Hagmann shared how she has had more communication with the new Library Director Ishwar Laxminarayan than she had the whole time with the previous director. She appreciated seeing him out in the community when she went to Farmer's Market. And connecting the Friends with The Grange which is a non- Profit group that helps any community with a need. These books were provided to a Hispanic group of Detroit. American Indian, also children in the Detroit area and other needs as arise.

The 25¢ adult fiction July book sale was a huge success. On August 9<sup>th</sup> the Friends of the Library will be at the Westland Farmer's Market giving away adult books as it is Senior Day at the market. The Westland Chamber of Commerce offers the Friends of the Library a tent two times through the summer season.

d. Report from Katie Dover-Taylor on the American Library Association Annual 2018 Conference.

Katie Dover-Taylor attended and presented this year at the American Library Association Annual 2018 Conference. She shared a slide show of the event and her experience. There were 17, 599 registered participants this year in New Orleans, Louisiana. Why did Katie attend? Because she is a member of the PLA-Public Library Association task force on equity, diversity and inclusion.

The opening session was hosted by Carla Haydan the first librarian to head the Library of Congress who interviewed guest speaker Michelle Obama former First Lady of the United States. There were 8,000 librarians and guests in attendance for the opening session. While she was there she also did 3-D printer research to return with a recommendation for purchase. Katie attended the following sessions:

- Maker Space w/ Christina Fuller-Gregory
- Lulzbot- 3-D printer exhibition in which the Westland Library did purchase and has already hosted a 3-D launch party.
- Library Make & Shake presentation of up and coming services and products for libraries.

Katie was a guest speaker on a podcast while there representing the PLA/EDI task force on Equity, Diversity, and Inclusion.

e. Select committee to update Library Board bylaws.

Committee not selected.

f. Discuss study sessions prior to regular scheduled meetings.

A motion was made to hold a study session prior to each Library Board Meeting at 6:00 P.M.

Motion: Gayle Nicholson

Support: Julie Laliberte

James Higgins-President-Aye

Gayle Nicholson-Vice President- Aye

Kathryn Sample-Treasurer- Aye

Gary Chappell- Aye

Julie Laliberte- Aye

Motion Approved

## Agenda topics for September Study Session 2018

- Ishwar stated he would like to reserve the first 30 minutes of the Study session to explain financial reports to the Library board so they may get a better understanding of the reports presented in the Library Board packet each month.
- Discussion of Library Board by-Laws

### g. Collective Bargaining Agreement

Mike McNamara the Library attorney gave the board a quick update on negotiations with the union. A meeting was held with the following in attendance:

Mike McNamara-Library attorney

Ishwar Laxminarayan-Library Director

Kevin Karpinski- Union Rep SEIU

Stephanie Fields- City of Westland Human Resource Director

Gary Chappell- Library Board Trustee

Gayle Nicholson- Library Board Vice President

One of the first topics of discussion was who and who is not being approved as Union members? Are Department heads and supervisors creating their own union? There have been two (2) meeting scheduled in August and September of 2018.

### 5. New Business

#### a. Computer purchase

Dan Wetterstrom the Library's IT Department Head reached out to Devin Adams the Director of Purchasing for the City of Westland. He was asked to prepare and proceed with advertising and preparing bids for new staff computers. The staff computers are 5+ years old and are in need of updating. Dan was given a Bid tabulation of 10 companies. He has narrowed it down to 2 competing vendors. Civitas IT- HP computers and The Library Network-Dell Computers.

A motion was made to approve up to \$27,000

Motion: Kathryn Sample

Support: Gary Chappell

James Higgins-President-Aye

Gayle Nicholson-Vice President- Aye

Kathryn Sample-Treasurer- Aye

Gary Chappell- Aye

Julie Laliberte- Aye

Motion Approved

6. Director's Report

Ishwar the Library director gave a verbal report from each departments written submission. The Library hosted two concerts on the lawn, meetings with ESL patrons. The patrons are sharing positive responses on social media and a story shared on social media about finding old family photos in donated books. The family was found through Facebook.

7. Citizens Comments in General

8. Board Member Comments

Library Board members commented on the reports submitted this month. They loved the charts and felt the photos added warmth to their reports. Kathryn had attended adult program on string art, She enjoyed the program and the Librarian did a great job. She encouraged other to attend Upscale in August and the September Taste program.

9. Next meeting topics

- Friends of the Library
- Collective Bargaining
- Final decision on computer purchased

10. Adjournment

RESOLVED, to adjourn meeting at 7:55 P.M.

Motion by: Gary Chappell

Supported by: Gayle Nicholson

James Higgins-President

Gayle Nicholson-Vice President

Kathryn Sample-Treasurer

Gary Chappell-

Julie Laliberte-

Motion Approved